



Office of Administrative Services  
Freedom of Information Act Office

November 9, 2015

Jeannette Bernardo  
13922 Deviar Drive  
Centreville, VA 20120

Dear Ms. Bernardo:

This is in response to your U.S. General Services Administration (GSA) Freedom of Information Act (FOIA) request (GSA-2016-000044) dated October 13, 2015, in which you requested:

“[t]he Statement of Work (SOW) or Performance Work Statement (PWS) associated with Contract No. GSI0011AA0381 currently performed by ALTUM INCORPORATED [Contracting Office: OFFICE OF THE ADMINISTRATOR (ACMD)/THE INTERNAL ACQUISITION DIVISION (IAD)] It is our contention that the documents requested from the contract file are exempt from the restrictions of FOIA's Exemption 5. - Internal Government Communications. At this stage of the contract, none of the requested documents, in and of themselves, are pre-decisional. Each of the documents is in the post-decisional mode and therefore not subject to exemption.”

In response to your request, please find enclosed the SOW for Altum Incorporated.

This completes our action on this request. Should you have any questions, please contact Mr. Travis Lewis, at [202-219-3078](tel:202-219-3078) or by email at [travis.lewis@gsa.gov](mailto:travis.lewis@gsa.gov).

Sincerely,

*Travis Lewis*

**Travis Lewis**  
FOIA Program Manager

Enclosure